



# CRICKET ASSOCIATION OF UTTARAKHAND, DEHRADUN

Affiliated To The Board of Control for Cricket in India  
(Registered Under Society Act 1860)

Ref. 265/CAU/GL-18/20-21

Date: 28/10/2020

## MINUTES OF THE MEETING MEETING OF THE APEX COUNCIL - CAU

Date: 29<sup>th</sup> August 2020

### Attendees:

- President – Mr. Jot Singh Gunsola
- Vice-President – Mr. Sanjay Rawat
- Honorary Secretary – Mr. Mahim Verma
- Joint Secretary – Mr. Avnish Verma
- Treasurer – Mr. Prithvi Singh Negi
- Counsellor – Mr. Deepak Mehra
- Nominee of the AG Office of the state – Mr. Yogesh Agarwal
- Player's Association Representative (Male) – Mr. Gyanendra Pandey
- Player's Association Representative (Female) – Ms. Nishtha Pharasi

Hon. Treasurer enquired about the confirmation of minutes of Special General Meeting to which Mr. Aman Singh (COO) confirmed that the minutes will be confirmed in Annual General Meeting.

## Agenda for Apex Council Meeting - CAU

### 1. Confirmation of minutes from the previous meeting.

The Apex council discussed about the action taken report which had six agendas in the previous Apex council meeting dated 14<sup>th</sup> June 2020 as below –

**Agenda 1 (To discuss about the ongoing situation of COVID – 19 Pandemic and its impact on the Cricket activities of the association for the upcoming cricket season)** – As BCCI has shared the SOPs to be followed while conducting the domestic season whereas the SOP from State Government is yet to be received.

**Agenda 2 (To discuss and consider the fresh appointments of resources like Head Coach, Assistant Coach, Physiotherapists, Trainer, Masseur etc. for various teams of the Association)** - Cricket Advisory Committee had ratified the appointment of Head Coaches. Also, support staff has been appointed on the basis of their interview with ICA representatives (Ms. Nishtha Pharasi & Mr. Gyanendra Pandey). Mr. Aman Singh informed that the offer letters have been shared and agreements will be shared once full clarity on the domestic season is received, to which Hon. Treasurer questioned about their salaries. Mr. Aman then informed that salaries will be paid once the domestic season starts or we get more clarity and hence only offer letters have been given to them.

**Agenda 3 (To discuss and consider the appointment of administrative staff, professional consultants or agencies for handling various administrative requirements of the Association for efficient and effective administrative working)** – The eligibility criteria for the required posts was set and was uploaded on CAU website. Various resumes were received for the said posts (COO, Manager Finance, Assistant Manager(Ops), Assistant Manager(HR), Supervisors) and then the eligible candidates were selected based on their resumes. Post their selection on the basis of their resumes, the interview was conducted via video conferencing by the selection panel which consisted of Mr. Amrit Mathur, Mr. Girish Goyal and Dr. Ajay Pradyot. The final list of candidates



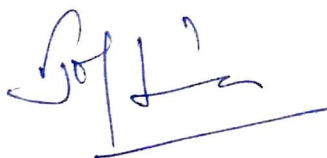
was then presented and hired depending upon their performance during the interview process.

***Agenda 4 (To discuss about the retention of last season's Coaches/support staff for the coming season as well)*** – Referring to the agenda, Mr. Aman Singh informed that the performance of the last season support staff's performance has been taken into consideration and hence the offer letters have been provided to those who have and will prove beneficial for the performance of the players of CAU.

***Agenda 5 (To discuss about clearing the pending payment towards Professional support staff & Managers, outstanding payment of clothing vendor (SMG Impex), salaries of CEO, GM & Rahil Walson)*** – Post various discussions, it was decided that the pending payments and salaries will be released once the paperwork is complete and up to the mark so that there is no scope left for any errors that might delay the process of releasing the required amount from the appropriate authorities.

***Agenda 6 (To Discuss any other matters) -***

- **Donation:** Apex Council of CAU decided to donate 15 Lacs towards the CM relief fund in view of Covid-19 pandemic
- **Discussion about changing the CAU Logo:** The logo was changed.
- 10,000 rupees per month scholarship for Md. Farhan & Vansh Raj Chauhan and Paritosh Rana. A scholarship amount of Rs. 20,000 was provided to the players of Under-19 category.
- **Pending appointments by the General Body as per the constitution** – The requirements in order to run the office efficiently and effectively have been identified and the hiring will be done as when required.
- **Number of Guest Players** - Apex Council resolved that Hon. Secretary will take decision on the number of professional players to be included in the team as per the requirement in consultation with President and ICA representatives (Ms. Nishtha Pharasi & Mr. Gyanendra Pandey) in the Apex Council.



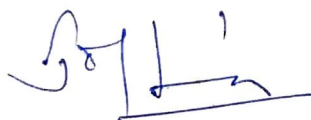


- **Media Communication** - President, CAU will be the point of contact for any information to be released in media.
- **Utkarsh's & Sunil's Salary increment** – The same was done.
- **Audits & Accounts** – This remains pending and Honorary Secretary and Treasurer to sit together on the same and discuss the further cation on the same
- **Following & adhering to channels of communication & hierarchy in CAU** – President again expressed his views on the same and ordered to strictly follow the same.
- **CAU Foundation day** – Foundation day was conducted but with very limited people and through video broadcasting on Facebook in order to announce the annual awards and scholarship to players
- **Extension of contracts for CAU admin staff** – This is work in progress and based on the policies to be approved in the ongoing Apex council meeting, further action will be taken on the same.

2. To discuss about the cricketing activities which includes camps and trials in the districts across the state & FTP for CAU and BCCI.

Referring to the above mentioned point Honorary Secretary informed about the future plans which will be confirmed post the discussion with the districts. The registration of all the players across the districts will be valid till 10<sup>th</sup> September 2020. Talking about the plans for next season, Mr. Aman informed that Inter Club Tournament will be hosted from December to March. Then, Inter District Tournament will be hosted from April to May. The board players will also take part in the Inter District Tournament.

Mr. Avnish Verma (Hon. Joint Secretary) enquired about the registration fee which is being given paid by the players to respective districts to which Mr. Mahim Verma (Hon. Secretary) replied that CAU is planning not to charge players with the registration fee post 2022. Adding to it Hon. Jt. Secretary also enquired about the pending payments of the observers & selectors of last season to which Hon. Secretary informed



that it will be processed soon. Also, the DA for observers was approved at Rs. 2000 as before.

Apex council discussed about the BCCI covid-19 guidelines with the members and the same needs to be checked with the government for permission to start the camps and trials in the district.

**3. To discuss & Finalize about the various policies required for smooth and transparent functioning of CAU.**

Referring to the various policies which were presented at the meeting, Mr. Mahim Verma presented his views on the expenditure which will be quite high to incur during the camps keeping in mind the Covid-19 guidelines given by BCCI according to which each player should be given a single occupancy room, to which Mr. Aman Singh added that the Apex Members will be informed well in advance about the expenses to be incurred in the camp.

It was also decided that RFP, RFQ and Tenders will be opened in front of President, Hon. Secretary & Hon. Treasurer.

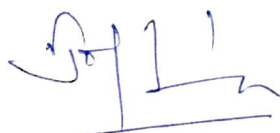
All the policies were approved and the changes which were recommended are-

- Logistics Policy - The TA should be decided as per the rates taken from the local vendors.
- HR Policy – The probation period of the administrative staff to be increased to 6 months.

**4. To discuss about the pending five agenda points that were taken up at The Special General Meeting on 21<sup>st</sup> July 2020 and the house resolved for the same to be discussed at Apex Meeting –**

**a. Proposal of registering CAU under Companies Act.**

In reference to the above, the Apex members affirmed the decision to be taken regarding the registration of CAU under companies Act



except Hon. Jt. Secretary & Hon. Treasurer, who were not in the favor for the same.

**b. Proposal of taking stadiums/grounds under CAU jurisdiction on lease.**

The Apex council resolved that the same is a necessary step to be taken by CAU and hence we should go ahead with the same based on the policies approved and keeping in mind the betterment of cricket facilities in the state of Uttarakhand.

**c. Proposal to create indoor facility with High Performance Centre at Maharana Pratap Sports College on a lease agreement.**

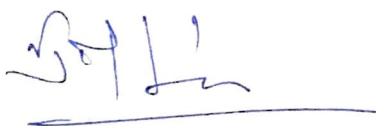
Honorary Secretary informed the Apex about the discussion that has been carried out with the sports department and the state government regarding the same. The process has been initiated and should be closed in the coming few months considering the ongoing COVID-19 situation.

**d. Proposal to change the official Bank of CAU account (SBI) to another nationalized/Private bank.**

A comparative sheet was presented at the meeting which had ICICI Bank, IDFC Bank and Axis Bank. Apex council finalized Axis bank as official bank of CAU and all the official transactions will be done from Axis bank thereon.

**e. Proposal to commence a CAU branch office in Nainital.**

The setting up of branch office in Nainital was proposed but Vice President, Hon. Treasurer & Hon. Jt. Secretary were not in favor of setting up the office. Mr. Jot Singh Gunsola, President then concluded that once the Dehradun office is made properly functional then only we need to plan on setting up of the branch office in Nainital.



5. To discuss about the grants to be given to awardees and scholarships to the players who had won under respective categories. (Names of the winners were announced on 13<sup>th</sup> August 2020 via Facebook Live.).

The Apex Council decided that Rs. 51,000 will be given to the 14 players who have won awards across respective categories while Rs. 10,000/ per month will be given as a scholarship to Under 14/16 players and Rs. 20,000/ per month will be given to the Under-19 players. The names will be announced on the occasion of one-year affiliation of CAU from BCCI.

6. To discuss any other matters.

1. Change of CAU Office.

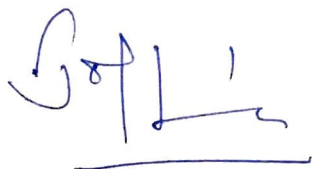
Apex council discussed regarding change of CAU office. President informed about some options available and within a month we will be looking at confirming the same. However, the final decision is yet to be made.

2. Procurement of IT Equipment for office bearers and administrative staff as per procurement policy.

Apex council discussed about purchasing laptops, and the official dresses for the employees and Apex Council including the members of CAU is to be made after proper documentation is done by procuring quotations or necessary documents (as per policy).

3. Clothing Vendor RFP (Request for proposal) as per goods and service policy.

Apex council discussed and concluded that RFP should be published and necessary documents to be availed from the respective interested parties so that the players kit is ready before the start of the season. The Apex Council directed Mr. Aman Singh to start the process for the same.





4. **Resignation given by Mr. Amrit Mathur due to some personal grounds, hence, acceptance of the same and discuss about CEO's role for the future.**

The Apex Council discussed and concluded that Mr. Aman Singh will be the Interim CEO and Mr. Mohit Dobhal will be holding two positions of GM- Admin & Manager Finance.

5. **Financial approval of CAU Guest House (Leasing of the Guest House already approved by the House in the General Body Meeting).**

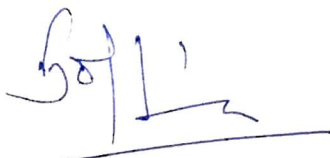
The Guest house stands approved as also approved by the house previously. Approval on the financial will be based on the policies adapted by CAU. The need of an agency to be appointed for the operations of the guest house to be done through proper RFP process (As per the procurement policy for goods and services).

6. **Hiring of an agency for Tech platform benefits and travel and hotel support benefits.**

Mr. Aman Singh explained the proposal in detail as in what all services will be provided by the company which will be taken on board. The Apex Council gave a go ahead to complete the documentation before the Request for Proposal is out as per the requirements.

7. **Empanelment of other services (Travel, accommodation etc. as per goods and service policy).**

Apex council resolved to go ahead with the empanelment process of the above mentioned subjects as the goods and service policy keeping in mind a clear and transparent process for the working of CAU.





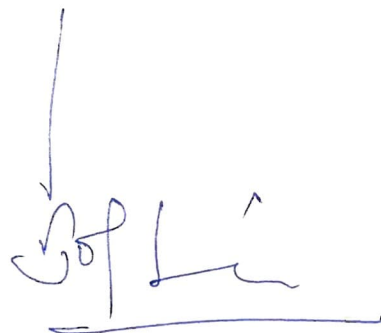
**8. Decision on petty cash expenses. Till the time petty cash expenses is not added as a routine expense in the budgets to be proposed in the coming AGM.**

The Apex Council decided that the petty cash will be given in the name of Mr. Aman Singh and the same amount will be used to meet day to day office expenses. An amount of Rs. 30,000 to start with was considered and approved.

ICA Nominee (Ms. Nishtha Pharasi) emphasized on certain points such as, pension to the senior players for the first class matches. Secondly, relieving letters must be provided well in advance to the players serving the government sector. Thirdly, an observer must accompany the women's team whenever the team goes out to play board matches.

The decisions pertaining to the above mentioned points will be taken by the members of the Apex Council in the next meeting.

To conclude the meeting, President thanked everyone for their continuous work for the betterment of cricket in the state during these testing times caused due to Covid-19 pandemic. Also, we should come up with new plans & strategies in order to promote the game of cricket in the remote areas as well.

A handwritten signature in blue ink, appearing to read 'Gopali', with a horizontal line underneath it.